|  |
| --- |
| Extern Examiner Fee Claim Form  (For Services Provided From Outside Ireland) |

|  |  |  |  |
| --- | --- | --- | --- |
| Full Name |  | | |
| Address |  | | |
| Email |  | Telephone |  |
| UCD School |  | UCD Admin Contact |  |
| Subject Extern Examiner: Date of Visit | |  | |
| Special Extern Examiner: Date of Viva Voce | |  | |

|  |  |
| --- | --- |
| **Bank Details for Bank Transfer** | |
| **Bank Name** |  |
| **Bank Address** |  |
| **Account Name** |  |
| **Swift/BIC** |  |
| **IBAN** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **FEE**  *(to be claimed once your report has been received)* | **Number Completed** | **Rate** | **Amount (€)** |
| **Subject Extern Visiting Fee**  *Number of full days visiting UCD* |  | **€442 per day** |  |
| **Special Extern - PhD, MD or Professional Doctorate Degree** |  | **€442 per thesis** |  |
| **Special Extern - Research Masters or MCh Degree** |  | **€180 per thesis** |  |
| **Minor Thesis** |  | **€92 per thesis** |  |
| **Total Fee Payable (€)** | | |  |

I confirm that the Extern Examiner service has been provided from outside Ireland

(tick box if applicable.)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Extern Examiner**  *(PRINT)* |  | **Extern**  **Examiner**  *(Signature)* |  | **Date** |  |
| **Head of School**  *(PRINT)* |  | **Head of School**  *(Signature)* |  | **Date** |  |

**For School Use Only**

*(Please confirm the total current payment requested)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Charge Code** | **Cost Centre** | **Expense Code** | **Amount (€)** | **Amount (fx)** |
| **Subject Extern Fee** | |  |  |  |  | | --- | --- | --- | --- | |  |  |  |  | | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 8 | 2 | 3 | 2 | 5 | |  |  |
| **Special Extern- PhD, MD or Professional Doc** | |  |  |  |  | | --- | --- | --- | --- | |  |  |  |  | | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 8 | 2 | 3 | 2 | 6 | |  |  |
| **Special Extern- Research Masters or MCh** | |  |  |  |  | | --- | --- | --- | --- | |  |  |  |  | | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 8 | 2 | 3 | 2 | 7 | |  |  |
| **Minor Thesis** | |  |  |  |  | | --- | --- | --- | --- | |  |  |  |  | | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 8 | 2 | 3 | 2 | 8 | |  |  |
| **TOTAL Claimed (Specify currency to be paid)** | | |  |  |